

General Meeting - March 2019

Gosford Tennis Club

1) Attendance: K. Lees (sec) C. Lees, D Campbell, L. Buchannan, T. Haworth, D. Murphy, R. Littlefield A. Silcock, R. DeVivo, M. Phillips.

Apologies : K. Courtney, L. Spencer

- 2) Minutes of Previous Meeting : Accept D. Murphy second A. Silcock Correction to minutes of last meeting as the date was wrong.
- 3) **Correspondence :** Letter from LMW regarding shade sails courtside.

4) Reports :

<u>A) President</u>: Kat has been selected to be the Regional Administrator for Northumberland. At this stage Leonie from Wyong has put her hand up for the Country Delegate position. 2 successful JDS tournaments so far with good reports from everyone. Central Coast Super Series has been very successful. Bunnings have contributed 2 new folding tables, 3 marquees and also are getting involved with the garden club. Office fit out underway, lots of painting in preparation for desks going in.

Report Attached.			
Report Tabled.	Accepted :	L. Buchannan	Second : D. Murphy

<u>B</u>) Operational : See attached.

43 players at Grammar School that will increase over the ISA season. Sponsorship update, orthodontist in Gosford to sponsor around ~\$1200. Lee Papps to sponsor shirts for players. Looking for volunteers to set up a working group with the squash people that want to redesign the lower clubhouse. Operating hours for the courts as per the lease agreement needs to be put into the contract with the coaches.

C) <u>Coaches</u>: As per operational report.

D) Treasurer: See attached. The business is growing as seen by the increase in money and players. Payed the PAYG debt. Concerns about the number of people that needed to be refunded by putting in for tournaments and not getting thorough. ~\$6100. Discussion with council re grant to reclaim host expenses for tournaments. Tennis facility loan – application form to be followed up by Chris with Laurence. Meet between 20-25th March with Daryl Vine from Club Power to discuss loaning money.

Report tabled : Dale Second : Rob

E) Maintenance : Program with 2 reporting processes. Replacement and repair report and minor and major works over 5 years. To be sent to all the committee members for comment and a motion at the next meeting. Blocked drain from the palm trees. All picnic chairs and tables to be worked on starting tomorrow.

<u>F) Ladies Mid Week</u>: See Attached. Running smoothly. Hot weather days led to players contacting TNSW regarding what to do. There is a temp ruling of 33 degrees, it's called off. Court 4 table needs fixing. Awning shade for players – shadex. JD sports equip to give a quote regarding shade sails to be looked into by Mike P. Newspaper to do a piece on Mary Gordon who is 1 in the world. General maintenance was poor and junior tournaments. 2 round robins coming up. Wanting to have a rain call by someone who is at the courts. It should be a responsibility that LMW takes on with one of their members.

5) Business Arising :

* Shed that has termites. Rex Predy attended. Raised with council on the 4th Feb.

6) General Business :

- Central Coast Council Re: carpark at the bottom complex. Commuter car park for the next 5 years. Discussion regarding fencing separating the car park from the tennis courts. Signage for the courts, there is existing signage advertising tennis that need to stay. Bus accessibility is poor and needs to be improved due to Tennis School and other schools with busses needing to stop/park. A new entry from the car park is also desirable into the tennis complex. A priority list is needed to be given to council so they can take it to the construction company. Tony to email a list to David.
- Design of bottom court signage provided by Mike for the entryway.
- Rob in discussion with Bill and Alex Bill was unhappy with his employment. It was a lose agreement between the two ended with both being happy going forward. The employment contract will only be in Alex's name. Rob to meet with them monthly. Rob to mentor Alex weekly at this stage to increase business. The template is done, a lawyer should draw up the contract with fee arrangement is different. An admin fee needs to be charged. An understanding that they are promoting coaching and comps at Gosford. How do we measure what we expect from Bill and Alex. How do we want our juniors to come up. Need to look at a 6 or 12 month term, financial table needs to be looked at, needs to work towards a profit share basis. Rob will email some info to Alex S. and Chris to look at including in the contract. Specify sharing the maintenance of the grounds.
- Office manager incorporated in marketing, brochures, phone calls. A single person running the finance and front desk and someone overseeing. It was felt that a person should lead. It is felt that Jaqui is already doing many things that is not reflected in her pay or job description. Chris to work on roles and responsibility for a new job description.

Motion : To approve the positions of Office Manager and Marketing officer. It will be initially offered to jacki and Jenny respectively to be paid at the award rate.

Proposed : K. Lees Second : Lyn Carried. (2 abstain)

- Dinner dance committee -
- Singles comp
- delegations

Closed 9.45 pm

Next meeting. April 15th